

Church Parking Policy

Only church members are issued a parking sticker and security access card giving them access to the car park and the carpark lift at 145 Ann Street. The following table shows the parking available to Church members:

Day of the Week	Parking Location
Monday to Friday 6.00 am to 6.00 pm	Park in Ann Street Church spaces on Basement 3 (B3) NOTE: The AST Business Hours Parking Policy governs use of these spaces.
Monday to Friday 6.00 pm to 6.00 am	Park in any available spaces with the church logo on Basements 1-4
Saturdays and Public Holidays	Park in any available spaces with the church logo on Basements 1-4
Sundays, Christmas Day & Good Friday	Ann Street Church has exclusive use of spaces with the church logo Basements 1-4 all day

The parking sticker should be placed on the driver’s side window so the parking attendants can see them as you drive in. They will be tracked in the church database so that we can monitor cars in violation of this Parking Policy. When you resign your church membership, you **must** return the card and remove the sticker, and sign the Key Request Form to show your return of the card.

If you lose your card, **there is a \$20 fee for a replacement card**. Notify the Trust Manager and a new card will be issued without delay. If you find the original card, please return it to the Trust Manager and your \$20 will be refunded.

If you sell your car, remove the sticker and notify the Trust Manager so that the information can be removed from the Key Binder (or reuse it on a new vehicle and notify the Trust Manager of the new vehicle information). If the car is sold with the sticker remaining on it, please notify the Trust Manager so it is no longer linked to your name. If required, a new sticker will be issued after another Vehicle Identification Form has been completed.

By signing the Vehicle Identification Form, you agree not to share your card with anyone (outside your family) without obtaining permission from the Trust Manager.